



Internship Application- Student MUST be an incoming junior or senior.

Please include a **RESUME** with application. The application deadline is March 15, 2025.

Applicant Information

Full Name: _____ Date: _____
First M.I. Last

Address: _____
Street Address Apartment/Unit #

_____ *City State ZIP Code*

Phone: _____ Email _____

Education

High School: _____ Graduation year: _____

College: _____ Year: _____

Degree: _____

References

Please list three references.

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Internship Information

Please sign next to the internship you are applying for:

Marketing Internship: _____

The OCA Marketing Intern will assist with a variety of tasks to support the organization's marketing efforts. This includes helping with the *Cowman*, which may involve creating or editing promotional content. The intern will also design engaging social media posts to promote events and opportunities, as well as support the creation of promotional materials for upcoming events and other topics. Additionally, the role will include assisting with website management, ensuring that content is updated regularly and the site remains user-friendly. This position provides hands-on experience in digital marketing, content creation, and event promotion.

Member Services Internship: _____

The OCA Member Services Intern will support the operation of the organization by assisting with various membership-related tasks. This includes helping manage member registrations, renewals, and inquiries, as well as maintaining communication through email updates. The intern will also assist with organizing and coordinating current events, ensuring their successful execution, and providing administrative support to ensure the OCA runs efficiently. This role offers hands-on experience in membership services, event management, and general operations, contributing to the overall success of the organization.

Additional Information

The OCA is a membership organization of beef cattle ranchers. OCA's mission is to be "The Trusted Voice of the Oklahoma Cattle Industry". OCA's vision is "Protecting and empowering Oklahoma Cattlemen today, to serve tomorrow." The OCA marketing intern and member services intern are expected to uphold a responsible and professional manner that includes creating OCA promotional and informative materials and frequently analyzing outreach strategies in order to report the results to OCA staff, leadership and membership. Both marketing and office interns are members of the Marketing Team and Membership Team, and report to their team directors based in the OCA office in Oklahoma City. This application must be submitted by March 15, 2025 to mkelsey@okcattlemen.org or mailed to P.O. Box 82395, Oklahoma City, OK 73148. All applicants considered will be required to attend an in-person interview with OCA staff.

Oklahoma Cattlemen's Association

2500 Exchange Ave
Oklahoma City, OK
73108

For additional information, contact Michael Kelsey or Colton Pratz.

Michael Kelsey: 405.403.6097
Colton Pratz: 405.385.1054
Office: 405.235.4391